



Institúid Bhreisoideachais
na Carraige Duibhe

Blackrock Further
Education Institute

Fee Payment and Refund Policy

January 2024

Fee Payment and Refund Policy

1 Purpose

The purpose of this document is to outline Blackrock Further Education Institute's (BFEI) policy on the payment and refund of fees for full time courses.

2 Categories of Fees

- **Tuition Fees**

There are no tuition fees payable by EU/EEA Nationals.

Non-European Economic Area nationals who do not meet the exemption requirements are required to pay a tuition fee, determined by the Irish Government.

- **Acceptance Fee**

All applicants are required to pay a non-refundable €50 acceptance fee in order to accept an offer of a place.

- **ITEC and CIDESCO Repeat Exam Fees**

A fee may apply for students who repeat ITEC and CIDESCO exams.

- **QQI and ITEC Appeals Fees**

A fee will apply for students who opt to appeal their QQI and/or ITEC results.

- **Other Fees**

Some courses may have additional fees (uniforms, kits, optional trainings) etc.

3 Payment Methods

The acceptance fee and the QQI appeals fee are payable online by laser, visa debit or credit.

All other fees are paid by euro bank draft, cheque or postal order made payable to BFEI (Blackrock Further Education Institute). Applicants are required to write their name and course on the back of the draft, cheque or postal order.

4 Payment by Third Parties (e.g. TUSLA, Social Welfare)

In this case, the third party organisation must pay the acceptance fee for the applicant before s/he can be registered on the course.

5 Refunds

The acceptance fee is generally non-refundable. However, this fee will be refunded to VTOS students and to applicants who accept a place on a course that does not go ahead.

Claiming a Refund

An applicant wishing to request a refund must complete a student fee refund request form, sign it, and return it to the Admission Office.

Payments made by laser, visa debit or credit card will be refunded back to the original card.

Payments made by third parties will be refunded to the third party.