## **BFEI Guidance Counselling & Disability Service**

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You are very welcome to the Guidance, Counselling and Disability Service and we hope to meet you all soon. You will be assigned a particular guidance counsellor depending on what course you are pursuing. You will be advised of the name in due course.

In the coming weeks we need to give priority to those registering with the Disability Service.

## **Career and Counselling Service**

The service opens on **Monday 14th October 2024**. In the meantime, you will find information on our Guidance and Counselling channel, and the BFEI Wellness channel on Microsoft TEAMS (links to follow).

Please note all contact with your guidance counsellor is by appointment only. You will be provided with a link to an appointment booking page, or you can find the link on the Moodle home page (https://bfei.etbonline.ie/) under "Career and Counselling Service".

Our role of guidance counsellor is one of facilitator. We meet students in relation to the following: career, education and learning issues, further study options, and personal concerns. In relation to career/further study appointments, it is important to come prepared and to have done some research in advance, so that you can make the most of the session.

Due to the demand on the service, it may not be possible to offer you more than one or 2 appointments. **Come prepared!** 

## Registering with the Disability Service

Students who require any extra supports and services (including exam considerations) based on a disability, a mental or physical health condition or a specific learning difficulty, **must fill in the supplementary application form and provide a copy of supporting documentation by 30**<sup>th</sup> September 2024.



**Supplementary Application Form** 



More information on Disability Service:

General queries about fees, student cards, requests for letters, etc. such be directed to <a href="mailto:office@bfei.ie">office@bfei.ie</a>.